

TITLE VI

PUBLIC

PARTICIPATION

PLAN

[Senior Meals and Services Inc]

[Cathy Saele-Odendaal]

[Executive Director]

[202 4th Ave NE

Devils Lake ND 58301]

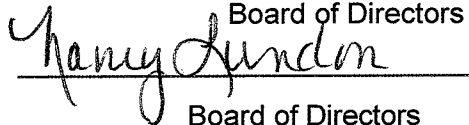
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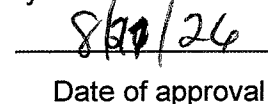
08/27/2026

Formal Approval Policy

This policy has been approved by the Senior Meals and Services Inc

Board of Directors and will be strictly adhered to.


Board of Directors


Date of approval

Every three years, on a date determined by North Dakota Department of Transportation (NDDOT), each Senior Meals & Services is required to submit the following plan as part of their Title VI Program_ For immediate reference please review page(s) 25-26 of FTA C 4702_18- Additional information can be found on page(s) 20-31 of FTA C 4703_1.

Below you will find an outline of the Title VI Public Participation Plan, as required by USDOT Federal Transit Administration_ This document explicitly describes the proactive strategies, procedures, and desired outcomes for the Senior Meals & Services' public participation activities.

1. General Information Section

The Federal and State government mandate public involvement, because it helps to guide department decisions in providing public transportation services. Public involvement also benefits Senior Meals & Services, Inc and the public by allowing for the development of services that meet the needs of area citizens/customers.

The Federal government mandates public involvement prior to raising fares, implementing major reductions in service, or applying for grants/loans to finance transportation improvement projects.

2. Public Participation/Engagement

Senior Meals & Services has wide latitude to determine how, when, and how often specific public participation activities should take place, and which specific measures are most appropriate.

a. Public Meetings

- i. Monthly Board meetings are open to the public and announced in the newspaper. Communication will be ongoing with Social Services, Community Options, Vocational Rehabilitation, Human Services Center and nursing homes in the area ensuring community needs are met
- ii. Meetings are published in the local newspapers informing the public about the meetings and agenda.

b. Coordination

- i. Other agencies - Local churches, local food pantry, medical facilities, social services, educational institutions, and other organizations provide a medium to educate and solicit feedback on current services.
- ii. Community events - foot care clinic, Pie Socials, contact with Lake Area Career & Technical Center, and other community events serve as a way to provide education about your services

- iii. Interpretation services are available by Google Translate.

c. Public Studies

As per requirements of [49 U.S.C. Sections 5307(b)] and [5307(c)(I)] Senior Meals & Services will develop and/or consider a process to study public comment before raising a fare or carrying out a major reduction in transportation services.

Senior Meals & Services conducts an annual meeting and customer surveys are posted on their website, office, and on all buses.

Public Outreach Plan

- a. Senior Meals & Services utilizes local television channels, community calendars, radio shows and newspaper ads.
- b. Outreach to minority, LEP, and other underserved populations:
 - i. Ongoing communication with Social Services, Community Options, Vocational Rehabilitation, Human Services Center and nursing homes in the area local, churches, VFW and schools in the area ensuring community needs are met.
 - ii. Meetings with organizations are attended to gain knowledge of the needs of community members to better serve the entire community.

5. Type of Public Involvement

- a. What public should be involved in:

It is important to involve as many individuals as possible to gain the support and development of public transportation.

- Current riders
- Non-riders
- Business and community leaders/groups
- Government officials
- City Council and other City Departments
- Faith based community
- Academia and educational institutions

NDDOT TITLE VI PUBLIC PARTICIPATION SURVEY

North Dakota Department of Transportation, Civil Rights
SFN 60149 (3-2022)

PLEASE USE DARK INK AND PRINT CLEARLY

The Civil Rights Act of 1964 and related nondiscrimination authorities require the North Dakota Department of Transportation to ensure everyone has the opportunity to comment on the transportation programs and activities that may affect their community.

To help with that, we ask that you respond to the following questions. You are not required to disclose the information requested in order to participate. Any information provided to the NDDOT will be retained solely for the purpose of collecting statistical data to ensure inclusion of all segments of the population affected by transportation programs and activities.

Sex: ☐ Female ☐ Male ☐	Disability: ☐ Yes ☐ No
Age: ☐ Under 18 ☐ 18-40 ☐ 41-65 ☐ 65+	
Race: ☐ White ☐ Asian ☐ Native Hawaiian/Other Pacific Islander ☐ American Indian/Alaskan Native ☐ Hispanic or Latino ☐ _____ ☐ Black/African American	
Language Most Frequently Spoken in your Home: ☐ Spanish ☐ Vietnamese ☐ Japanese ☐ German ☐ Arabic ☐ Other Slavic Language ☐ Other African Language ☐ Russian ☐ English ☐ Chinese ☐ Other India Language ☐ _____	
Do you receive public assistance? ☐ Yes ☐ No	
How did you hear about this event? ☐ Internet ☐ NDDOT Contact ☐ Television ☐ Radio ☐ Newspaper ☐ Advocacy Group ☐ Mailing ☐ Social Service Agency ☐ _____	

For Office Use Only

Event Date (MM/DD/YYYY)	City	County	Div/Dist Number	PCN

MPO:

- ☐ Bismarck-Mandan
☐ Fargo-Moorhead Metro COG
☐ Grand Forks-East Grand Forks

ROW:

- ☐ Negotiation
☐ Relocation

Subrecipient:

- ☐ Yes
☐ No

*After you have completed this form, please place it in the designated location.